

**Veterans Assistance Commission
of Lake County, Illinois**

1790 Nations Drive, Suite 221, Gurnee, IL 60031



Executive Board Agenda - Final

Wednesday, December 20, 2023

9:30 AM

Meeting Held in Person

Veterans Assistance Commission

1790 Nations Drive, Suite 221, Gurnee, IL 60031

Monthly Executive Board Meeting

1. **Roll Call of Members**
2. **Approval of Previous Minutes (November 15, 2023)**
3. **VAC NFP Monthly Expense Report (November 2023)**
4. **President's Remarks**
5. **Superintendent's Report**
 - 5.1 Superintendent Update on Trips
 - 5.3 End of year numbers/accomplishments
 - 5.4 Staff Update
 - 5.5 Org Chart Updated and attached
 - 5.6 Six positions will be advertised to be filled
 - 5.7 Two VSOIC Candidates signed offer letters an accepted positions
 - 5.7.1 Ali Nelson on board and going through VACLIC Training
 - 5.7.2 KC Hawkins moving to area on 18 December and starting 22 January
 - 5.8 Vacant positions will be pulled from Lake County website 8 January and interview process will start
 - 5.9 New candidates should be onboard in early March
 - 5.10 FHCC Offices – Submitted tickets to have the dry erase boards mounted on the walls - No staffing change this time
 - 5.11 VACLIC and Lake County Intergovernmental Agreement (IGA)
 - 5.12 Land Purchase Closing Update
 - 5.13 Furniture Delivery 28 and 29 December
 - 5.14 New VBM and Laws, Rules, and Regulations books ordered, received, disseminated to staff
 - 5.15 Two additional signs will be placed at the Hawthorns Mall
 - 5.16 Lake Villa, Lindenhurst, Round Lake Chamber of Commerce Advertisement
 - 5.17 VA Veteran Suicide Report for 2023 released
6. **Approval of Superintendent Report**
7. **Unfinished Business**
8. **New Business**
9. **Report by Officers**
10. **Adjournment**

Next Meeting: Wednesday January 17, 2024 – VAC Office, Gurnee